

PACIFIC RADIO GROUP, INC.
KAPA, KAGB, KKBG, KLEO, KPVS, KLUA, KKON, KHLO
EEO PUBLIC FILE REPORT
OCTOBER 1, 2012 TO SEPTEMBER 30, 2013

<u>NO.</u>	<u>RECRUITMENT SOURCE</u>	<u>CONTACT</u>	<u>TOTAL INTERVIEWED</u>	<u>ENTITLED TO NOTIFICATION</u>
1	CRAIGSLIST- 1381 9TH AVE. SAN FRANCISCO, CAL 94122	ILENE ALFORD 808-961-0651	1	NO
2	UNIVERSITY OF HAWAII- OFFICE OF APPLIED LEARNING EXPERIENCES	THOMAS DEWITT tel:808.987.6551	0	NO
3	PACIFIC MEDIA GROUP JOB FAIR	ILENE ALFORD 808-961-0651	5	NO

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OCTOBER 1, 2016-SEPTEMBER 30, 2017

<u>POSITION</u>	<u>POSITION TITLE</u>	<u>DATE OPEN</u>	<u>DATE FILLED</u>	<u>RECRUITMENT SOURCE</u>	<u>NUMBER INTERVIEWED</u>	<u>NUMBER HIRED</u>
2	ACCOUNT EXECUTIVE		12/1/2016 POSITION NOT FILLED	INDEED.COM	10	0
				HAB.COM	0	0
1	OPERATIONS ASSISTANT		3/1/2017	5/8/2017 INDEED.COM	5	1

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NO.	DATE	INITIATIVE	DESCRIPTION	SCOPE OF INVOLVEMENT	PERSONNEL INVOLVED
1	10/01/2012-9/30/13 -WEEKLY	KOKULA CALENDAR	AIR PUBLIC SERVICE ANNOUNCEMENTS THROUGH A KOKUA CALENDAR-ANNOUNCEMENTS ARE MADE AND UPDATED EACH WEEK. ANNOUNCEMENTS PROVIDE FREE COMMUNITY OUTREACH INFORMATION FOR NON-PROFIT ORGANIZATIONS SUCH AS HAWAII ISLAND UNITED WAY, RED CROSS, ETC..	NEWS DIRECTOR RECORDS AND CUTS KUKUA CALENDAR SPOTS EACH WEEK. PSA'S ARE SUBMITTED TO STATION VIA E-MAIL AND FAX.	NEWS DIRECTOR
3	10/1-12-9/30/13- ONGOING	SOCIETY FOR HUMAN RESOURCE MANAGEMENT	SUBSCRIBE TO SHRM - PROVIDE RESOURCES ON EMPLOYMENT LAWS, HIRING LAWS, EEO LAWS, OBTAIN REFERENCES FOR DOCUMENTING EMPLOYEE PERFORMANCE ISSUES	RECEIVE DAILY NEWSLETTER AS WELL AS MONTHLY PUBLICATION FROM SHRM - UTILIZING INFORMATION TO KEEP UP TO DATE WITH NEW LABOR LAWS AND RULES AS WELL AS OPTIMIZING HR MANAGEMENT	VICE PRESIDENT OF ADMIN.
4	10/1/12-9/30/13 - ONGOING	KAKO'O I NA NEIKI SLIPPER DRIVE	CO-SPONSOR WITH HAWAII ISLAND UNITED WAY PROVIDE SLIPPERS TO ELEMENTARY CHILDREN IN NEED ISLAND WIDE	HELD MULTIPLE ON AIR AND ON SITE PROMOTIONS AT LOCAL BUSINESSES IN EFFORT TO COLLECT SLIPPERS AND SHOES FOR CHILDREN AND SCHOOLS IN NEED	KAPA PROGRAM DIRECTORS ON AIR STAFF
5	3/2/2013	KAKO'O I NA KEIKI FOOD DRIVE	CO-SPONSORED WITH HAWAII ISLAND UNITED WAY	COMMUNITY INITIATIVE TO PROVIDE NON-PERISHABLE FOOD BAGS TO ELEMENTARY CHILDREN IN NEED ISLAND WIDE	KAPA PROGRAM DIRECTORS ON AIR STAFF
6	11/15/2012	KAKO'O I NA KEIKI SCHOOL SUPPLY DRIVE	CO - SPONSOR WITH HAWAII ISLAND UNITED WAY	COMMUNITY INITIATIVE PROVIDE SCHOOL SUPPLIES TO ELEMENTARY CHILDREN IN NEED ISLAND WIDE	KAPA PROGRAM DIRECTORS ON AIR STAFF
7	1/5/13-5/28/13	BREAST WALK EVER	BREAST CANCER AWARENESS EVENT	HOLD COMMUNITY WALK TO FOCUS ON BREAST CANCER AWARENESS. EVENT HIGHLIGHTS SURVIVORS AND BRINGS COMMUNITY GROUPS TOGETHER TO SUPPORT THE CAUSE	PROMOTIONS DIR. ON AIR STAFF ADMIN STAFF
10	1/18/2013	SURVIVE THE 10 TOUGHEST CONVERSATIONS EVERY EMPLOYER DREAMS	PARTICIPATED IN WEBINAR	PARTICIPATED IN WEBINAR	VICE PRESIDENT OF ADMIN
11	7/11/2013	HUI KA LIMA I LALO COMMUNITY CALENDAR	AIR ON KAPA	AIR CALENDAR OF EVENTS FOR HAWAIIAN FISH POND RESTORATION, BEACH CLEAN UP AND CULTURAL SITE RESTORATION	KAPA PD
		MOKU O KEAWE INTERNATIONAL HULA FESTIVAL	HAWAIIAN CULTURE EVENT	PERPETUATE HAWAIIAN CULTURE, HULA AND LANGUAGE	KAPA PD'S
		HAWAII ASSOCIATION OF BROADCASTERS	JOB FAIR	PARTICIPATED IN ONLINE STATEWIDE JOB FAIR 3/13-3/17/17	VP OF ADMINISTRATION
		HAWAII ASSOCIATION OF BROADCASTERS	JOB FAIR	PARTICIPATED IN ONLINE STATEWIDE JOB FAIR 4/10-4/14/17	VP OF ADMINISTRATION
		HAWAII ASSOCIATION OF BROADCASTERS	JOB FAIR	PARTICIPATED IN ONLINE STATEWIDE JOB FAIR 8/28-9/1/17	VP OF ADMINISTRATION
		LEGALLY TERMINATE EMPLOYEES; 10 THINGS YOU MUST KNOW	PARTICIPATED IN WEBINAR	PARTICIPATED IN WEBINAR	VICE PRESIDENT OF ADMIN
		THE BUSINESS OF RADIO ; BUILDING BUDGETS & READING P&L'S	PARTICIPATED IN WEBINAR	PARTICIPATED IN WEBINAR	VICE PRESIDENT OF ADMIN

PACIFIC RADIO GROUP IS AN EQUAL OPPORTUNITY EMPLOYER. IN ACCORDANCE WITH THE FCC'S EEO REGULATIONS, ANY ORGANIZATION THAT DISTRIBUTES INFORMATION ABOUT EMPLOYMENT OPPORTUNITIES TO JOB SEEKERS OR REFERS JOB SEEKERS MAY REQUEST THAT IT BE PROVIDED NOTICE OF PACIFIC RADIO GROUP'S JOB VACANCIES AS THEY OCCUR.

RS TO EMPLOYERS